



Bear Creek Camp
Box 278
Bear Creek, PA 18602

Job Description
Part-Time/Seasonal Naturalist
Updated: 1/19/2009

I. Qualifications:

- A. Education or life experience related to one or more of the following topics: outdoor activities, environmental studies, biology, ropes courses, wall climbing, team building, problem solving, and/or confidence development.
- B. Demonstrated success at teaching outdoor activities, environmental studies, biology, ropes courses, wall climbing, to school-aged children; teaching experience in an outdoor setting is preferred.
- C. Demonstrated success at working both within a team and independently.
- D. Demonstrated success at working in an outdoor environment.
- E. Ability to physically hike 2 or more miles each day.
- F. Demonstrated effective written and verbal communications, and human relations skills

II. Schedule:

Naturalist hours will vary based on scheduled programs. Naturalists work approximately 10-30 hours per week, depending on availability and programming. A typical workday is 3-4 hours in length, generally in the morning or early afternoon. This schedule may vary.

III. Reports to:

The Naturalist shall take direction from, and work in cooperation with, the Environmental Programs Manager.

IV. Responsibilities:

- A. Participate in environmental education programs training.
- B. Prepare for and lead environmental education programs for grades preK-12.
- C. Maintenance Duties
 - 1. Wash/clean areas, tables, etc after groups leave.
 - 2. Sweep floor after groups leave.
 - 3. Collect and remove compost, garbage, and recycling.
 - 4. General straightening of area, inside and out, after groups leave.
 - 5. Clean up and put away equipment and supplies used for programs.
 - 6. Participate in general trail maintenance, when necessary.
 - 7. Help care for program animals, as requested.
 - 8. Other duties as necessary.
- D. If interested, in conjunction with the Environmental Programs Manager, work on the development of curriculum.
- E. Organizational Duties
 - 1. Answer telephone and take messages when necessary.
 - 2. Assist during registration, promotions, etc. when necessary.